

**HALTON BOROUGH COUNCIL**



*Municipal Building,  
Kingsway,  
Widnes.  
WA8 7QF*

*12 May 2022*

**TO: MEMBERS OF THE HALTON  
BOROUGH COUNCIL**

*You are hereby summoned to attend an Annual Meeting of the Halton Borough Council to be held in the Council Chamber - Town Hall, Runcorn on Friday, 20 May 2022 commencing at 6.30 p.m. for the purpose of considering and passing such resolution(s) as may be deemed necessary or desirable in respect of the matters mentioned in the Agenda.*

A handwritten signature in black ink, appearing to read 'S. Young', is written in a cursive style.

*Chief Executive*

**-AGENDA-**

<b>Item No.</b>		<b>Page No.</b>
<b>1.</b>	<b>ELECTION OF MAYOR AND DEPUTY MAYOR</b>  To be moved by Councillor J. Lowe and seconded by Councillor Abbott  “That Councillor Mark Dennett be elected Mayor of the Borough for the Municipal Year 2022/23”  To be moved by Councillor Polhill and seconded by Councillor A McInerney  “That Councillor Valerie Hill be elected Deputy Mayor of the Borough for the Municipal Year 2022/23”	
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>3.</b>	<b>COUNCIL MINUTES</b>	<b>1 - 10</b>
<b>4.</b>	<b>THE MAYOR'S ANNOUNCEMENTS</b>	
<b>5.</b>	<b>LEADER'S REPORT</b>	
<b>6.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>7.</b>	<b>MUNICIPAL ELECTION RESULTS 2022/23</b>  To submit for information the municipal election results (see attached).	<b>11 - 14</b>
<b>8.</b>	<b>EXECUTIVE BOARD (SELECTION COMMITTEE) 17 MAY 2022</b>  To formally approve the following recommendations of the Executive Board (Selection Committee).  (N.B. The Executive Board will be meeting on 17 May 2022 to consider these recommendations. Any amendments will be reported to Council).  a) Leader and Deputy Leader of the Council  To be moved by the Mayor and seconded by the Deputy Mayor:-  “That Councillor Wharton be appointed as Leader of the Council for the Municipal Year 2022/23	

To be moved by the Mayor and seconded by the Deputy Mayor: -

“That Councillor Thompson be appointed as Deputy Leader of the Council for the Municipal Year 2022/23”.

**9. BOARDS, COMMITTEES AND PANELS**

To be moved by the Mayor and seconded by the Deputy Mayor:

“That the following Boards, Committees and Panels be constituted with the membership as shown for the Municipal Year 2022/23”

(N.B. information regarding membership will be circulated as soon as possible)

**10. APPOINTMENT OF SCRUTINY CO-ORDINATOR**

To be moved by the Mayor and seconded by the Deputy Mayor:-

“To appoint a Scrutiny Co-ordinator for the Municipal Year 2022/23 as set out in the tabled document”

**11. APPOINTMENT OF CO-OPTEE**

To be moved by the Mayor and seconded by the Deputy Mayor:-

“That the following appointment be confirmed:

- 1) The re-appointment of Mr David Wilson as the Healthwatch Halton representative and non-voting Co-optee to the Health Policy and Performance Board for the Municipal Year 2022/23.

**12. APPOINTMENT OF OUTSIDE BODIES**

To be moved by the Mayor and seconded by the Deputy Mayor:-

“That Council consider the list of outside bodies circulated”.

**13. EXECUTIVE BOARD PORTFOLIOS**

The Leader will report on the Portfolio holders for Executive Board for the Municipal Year 2022/23 which will also be tabled.

**14. ELECTORAL MATTERS**

RECOMMENDED: That Council appoint the Chief Executive Stephen Young to carry out the Electoral Registration Officer Functions for the registration of Parliamentary and Local

**15 - 18**

Government Electors and the Returning Officer Functions for Parliamentary, Local, Parish, Combined Authority Mayoral, Police & Crime Commissioner Elections and Referenda under all relevant legislation and to act as the Proper Officer for all related functions and relevant legislation with immediate effect.

**15. UPDATES TO COUNCIL CONSTITUTION 2022 (MINUTE EXB 94 REFERS) 19 - 22**

Executive Board considered a report of the Strategic Director, Enterprise, Community and Resources, which sought approval of a number of changes to the Council's Constitution.

RECOMMENDED: That Council approve the revised Constitution, including the matters set out in Appendix 1, attached to the report.

**16. REVISED CODE OF CONDUCT FOR MEMBERS (MINUTE AGB25 REFERS) 23 - 44**

RECOMMENDED: That Council adopt the revised Code of Conduct for Members attached to the report as Appendix 1.

**17. CIVIC SUNDAY**

To note that the Mayor's Civic Sunday Service will be held at St Michael's & All Angels Church, Greenway Road, Runcorn, WA7 5BS, on Sunday 17th July 2022, at 10am.